



SAFEGUARDING POLICY

Belmont Community Association (BCA) has a duty to Safeguard users of the Centre whether they be children or adults.

Abuse can take the form of Physical, Sexual, Emotional Abuse or Neglect.

The Safeguarding Policy of the Association is:-

- 1. Ensuring that BCA and all organisations hiring its facilities practice safe recruitment and checking the suitability of all volunteers and employees who have access to children and vulnerable adults at the Centre or Belmont Community School.**
- 2. All staff/volunteers with direct access to children and vulnerable adults will be DBS checked and the records kept.**
- 3. Raising awareness of child protection and vulnerable adult issues amongst all volunteers and employees will be carried out on a regular basis.**
- 4. Procedures for identifying and reporting cases or suspected cases of child or adult abuse will be implemented and records kept.**
- 5. It is expected that all volunteers and staff delivering activities at the Centre will support any child or adult who reports.**
- 6. All suspected safeguarding issues should be reported to the named person responsible for these issues.**
- 7. Establishing a safe environment in which both children and adults feel that they are able to talk and are listened to.**
- 8. Appoint a responsible person for Safeguarding within the Organisation.**
- 9. If a report is made to the SG Officer they will contact Social Care Direct on 03000 26 79 79.**
- 10. The SG Officer is Sue Smith* (BCA Community Development Manager).**

This policy was adopted at the BCA Management Committee Meeting on 10 September 2014 and is reviewed annually.